INFORMATION SHEET 04/23/18 TRUSTEES MEETING

ATTACHMENT 6.1

TO: Jim Bridges, Superintendent

FOR: Board of Trustees

FROM: Mindy Maxedon, CBO

DATE: April 23, 2018

ISSUE: Prop 39 – HVAC and Electrical Replacements at Anthony C. Traina, Tom Hawkins and Monticello Elementary Schools
Bid Acceptance

After two site walks, the District received one responsive bid for the Prop 39 work (HVAC & Lighting) at three of our campuses. RGM (who assisted the district with the bid process) reached out to as many vendors as they could and while we are disappointed in the number of responsive bids, it seems unlikely seeking further bidders will result in additional responses. Our project requires a General Contractor license and there is a lot of available work for contractor's with that license classification.

The responsive bid is from Matrix HG, Inc., a Concord, California company. Their bid detail is:

Base Bid (not including 3 extra units)	$485,083
Allowance	$ 5,000
3 extra units installed & furnished (non-Prop 39 funding)	$ 41,304
Occupancy sensors including installation (non-Prop 39 funded)	$ 16,000
Construction Contingency (5%)	$ 27,000
Total Project	$574,387
Prop 39 approved funding	$390,950*
District Funding Required	$183,437

Since the district had always planned to fund the 3 additional units and the occupancy sensors and installation, the amount above our Prop 39 funding is $126,133. We plan to utilize Deferred Maintenance funds to cover the difference of the project expenses vs. Prop 39 funding. We will also pursue additional Prop 39 funds if the funding window reopens or additional funding is made available.

If accepted, the District will enter into a contract with Matrix HG, Inc. and plan for project completion in Summer, 2018.

*Net of planning expenditures in 14-15 & 15-16.

PROJECT NAME: Jefferson School District Prop 39-
HVAC and Electrical Replacements at Anthony C Traina
Tom Hawkins and Monticello Elementary Schools

BIDS DUE: Tuesday March 27, 2018 2:00 PM
AT: Jefferson School District

CONTRACTOR	ADDENDA	ATTACHMENTS		BASE BID
Matrix	1 x	x	Bid Form	Total Base Bid: $485,083.00
		x	Alternates and Unit Pricing	
		x	Designation of Subs	Allowance: $5,000.00
		x	Non Collusion Affidavit	
		x	Bid Bond	Total Base Bid With Allowance:
		x	Information Required of Bidders	$490,083.00
		x	Workers Comp	
				Alt 1: $41,304.00
				Admin Cost Item: $7,974.00
	1		Bid Form	Total Base Bid:
			Alternates and Unit Pricing	
			Designation of Subs	Allowance: $5,000.00
			Non Collusion Affidavit	
			Bid Bond	Total Base Bid With Allowance:
			Information Required of Bidders	
			Workers Comp	
				Alt 1:
				Admin Cost Item:
	1		Bid Form	Total Base Bid:
			Alternates and Unit Pricing	
			Designation of Subs	Allowance: $5,000.00
			Non Collusion Affidavit	
			Bid Bond	Total Base Bid With Allowance:
			Information Required of Bidders	
			Workers Comp	
				Alt 1:
				Admin Cost Item:

DOCUMENT 00118

BID FORM

Prop 39- HVAC and Electrical Replacements at Anthony C Traina, Tom Hawkins and Monticello Elementary Schools

TO: JEFFERSON SCHOOL DISTRICT, acting by and through its Governing Board, herein called the "DISTRICT:"

1. Pursuant to your Notice to Contractors Calling for Bids and the other documents relating thereto, the undersigned bidder, having become familiarized with the terms of the complete contract, as defined in the Agreement, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to be bound by all the terms and conditions of the complete contract and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a good workmanlike manner all of the work required, including sheeting, shoring and bracing, or equivalent method for protection of life and limb in trenches and open excavation in conformance with applicable safety orders, in connection with the following:

Project: Prop 39- HVAC and Electrical Replacements at Anthony C Traina, Tom Hawkins and Monticello Elementary Schools

all in strict conformity with the complete contract as defined in the Agreement, prepared therefore and now on file at the office of: Jefferson School District, 1219 Whispering Wind Drive, Tracy, CA 95377 for the sum of:

Base Bid Four Hundred Eighty-Five Thousand Eighty-Three---------- Dollars ($ 485,083.00----------)

Allowance: Five Thousand Dollars ($5,000.00)

Total Base Bid Including Allowance: Four Hundred Ninety Thousand Eighty-Three---------- Dollars ($ 490,083.00)

Additive Alternate # 1: Add 3 ea – 3.5 Ton Rooftop HVAC units Forty-One Thousand Three Hundred Four---------- Dollars ($ 41,304.00)

Administrative Cost Item: For administrative purposes funded from a separate District funding source, provide the cost (included in the base bid) for the installation of the Occupancy Sensors (See ECM 2 and ECM 4) Total cost: Seven Thousand Nine Hundred Seventy-Four---------- Dollars ($ 7,974.00)

*Please see Section 01030 "Alternates and Unit Pricing" for Bid Price Schedule Breakdown to be included with Bid Form at time of Bid Opening.

The undersigned hereby acknowledges receipt of, and is familiar with the contents of, the following Addenda, and the undersigned warrants that all costs therefore are included in this proposal:

Addendum No. 1 dated 3/14/2018

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

1. Each individual bid term shall be determined from visiting the work site, reviewing the plans and specifications, and all other portions of the contract documents, and shall include all items necessary to complete the work, including the assumption of all obligations, duties, and responsibilities necessary for the successful completion of the contract and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work: tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform and complete the work; and bonds, insurance and submittals; all as per the requirements of the contract documents, whether or not expressly listed or designated.

2. It is understood that the DISTRICT reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice to Contractors Calling for Bids.

3. The required list(s) of proposed subcontractors is attached hereto, and the undersigned represents and warrants that such list(s) is complete and in compliance with the Subletting and Subcontracting Fair Practices Act.

4. The required Non-Collusion Affidavit is hereto attached.

5. The required bid security is hereto attached.

6. The required Contractors Certificate Regarding Workers' Compensation is hereto attached.

7. The Information Required of Bidder is attached hereto.

8. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the DISTRICT a contract in the form attached hereto in accordance with the bid as accepted, and that the undersigned will also furnish and deliver to the DISTRICT the Performance Bond and Payment Bond as specified, all within the five (5) calendar days after receipt of notification of award, and that the work under the contract shall be commenced by the undersigned bidder, if awarded the contract on the date to be stated in the DISTRICT'S Notice to Proceed delivered to the Contractor, and shall be completed by the Contractor in the time specified in the contract documents.

9. Communications conveying acceptance of bids, requests for additional information or other correspondence should be addressed to the undersigned at the address stated below.

Christopher Campbell - ccampbell@matrixhginc.com

Cyndie Puckett - cpuckett@matrixhginc.com

10. The name of all persons interested in the foregoing proposal as principals are as follows:

Art Hoover, President

Daniel Greeson, Vice President

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a partnership, state true name of firm, also names of all individual partners composing firm; if bidder or other interested person is an individual, state first and last name in full.)

11. In submitting this bid, the bidder offers and agrees that if the bid is accepted, it will assign to DISTRICT all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700 et seq.) arising from the purchase of goods, materials, or services by the bidder for sale to the DISTRICT pursuant to the bid. Such assignment shall be made and become effective at the time the DISTRICT tenders final payment.

12. If the bidder is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and is in good standing in the State of California and that Art Hoover whose title is President, is authorized to act for and bind the corporation.

13. It is understood and agreed that, should bidder fail or refuse to return executed copies of the Agreement, Contractor's Certificate, Certification of Insurance, and required bonds to the DISTRICT within five (5) days of actual notice of the award of the contract to bidder, the security may be forfeited to the DISTRICT as liquidated damages.

C20, C10, C36, B, C38, C43, C-4

14. The undersigned hereby warrants that the bidder has an appropriate license, in accordance with the act providing for the registration of contractors' License No. 812232, Class _____, that such license entitles the bidder to provide the work; that such license will be in full force and effect throughout the duration of performance under this contract; and that any and all subcontractors to be employed will have appropriate licenses.

15. In submitting this bid, the bidder agrees that if its bid is accepted, it shall perform the following work, exclusive of supervisory and clerical work, without the services of any subcontractor which shall constitute at least 15% of the total work under the contract:

HVAC

16. The bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of

1986 ("IRCA") in the hiring of its employees, and the bidder shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

17. It is understood and agreed that the CONTRACTOR, as well as all subcontractors will adhere to and comply with all statutes and regulations pertaining to monitoring and enforcement of prevailing wage requirements by the Compliance Monitoring Unit (CMU) of the Division of Labor Standards Enforcement.

18. It is understood and agreed that if, requested by the DISTRICT, the bidder shall furnish a notarized financial statement, references, and other information sufficiently comprehensive, to permit an appraisal of its current financial condition.

The undersigned hereby declares that all of the representations of this bid are made under penalty of perjury under the laws of the State of California.

Individual Contractor
Name: _____
Signed by: _____
Business Address: _____
_____
Date: _____

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****

Partnership
Name _____
Signed by: _____, Partner
Business Address: _____
_____
Date: _____
Other Partners: _____

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Corporation
Name: Matrix HG, Inc.
(a California Corporation[1])
Business Address: 115 Mason Circle, Suite B, Concord, CA 94520
_____
Signed by: _____ President, Dated: 3/27/2018
Signed by: _____ Secretary, Dated: 3/27/2018

[Seal and Attest]

Business Address: 115 Mason Circle, Suite B, Concord, CA 94520
_____

[1] A corporation receiving the award shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and Bonds is duly authorized to do so.

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